

# Burr Oak Township Board Meeting Minutes

January 5, 2026

## MEMBERS PRESENT:

M. Gould, K. Wickey, G. Letts

## MEMBERS ABSENT:

A. Garl, R. Baker

## VISITORS:

L. Wells, T. Conklin, M. Craven, A. Wells, K. Sikorski

## APPROVAL OF AGENDA:

A motion was made by Letts and supported by Wickey to approve the agenda. Motion passed.

## APPROVAL OF MINUTES:

A motion was made by Wickey and supported by Gould to approve and place on file the minutes from the December 1, 2025 meeting. Motion passed.

## PUBLIC COMMENTS:

None to report.

## CORRESPONDENCE:

None to report.

## TREASURER'S REPORT:

The following account balances were reported; Checking \$2,055.10 and MM \$3,159.95. The quarterly report was given. A motion was made by Letts and supported by Wickey to receive the Treasurer's Report and place it on file. Motion passed.

## UNFINISHED BUSINESS:

A. March B.O.R. Dates are the 11th & 12th at the Sturgis Auditorium 1:00pm-7:30pm

B. Home Occupation Ordinance Status - Meeting will be held January 19, 2026. The township lawyer has been reviewing what we have but it has been slow moving. A special meeting will most likely be needed along with a public hearing.

**NEW BUSINESS:**

- A. 2026 Budget Work Session is March 9, 2026 at 6pm.
- B. 2026 Budget Hearing is Monday April 6, 2026 6:00pm
- C. 2026 Board Meeting Date Change is needed. September 7th to September 14th at 6:00pm for Labor Day.
- D. 2026 Township Road Work - Witt Lake Road, County Farm to Halfway Road (1.01 miles) will cost \$45,425.00 to complete. The amount will not be due until the work is complete. A motion was made by Letts and supported by Gould to go ahead with the road work. A roll call vote was taken; all members voted to approve. Motion passed.

**ASSESSOR'S REPORT:**

D. Hutson reported that Michigan property taxes are going up by 2.7 % in 2026.

D. Hutson is also requesting a pay raise of 6% in 2026. Hutson stated that he is currently charging \$12.60 per parcel. With the 6% increase it would make the price per parcel \$13.30. Hutson stated other assessors are charging as high as over \$20 per parcel or as low as \$14.00. The average per parcel in St. Joseph County is \$16.00. Letts told Hutson that the cost of living was only 2.7 % but his request would be considered during the 2026 Budget Work Session in March.

**PLANNING BOARD:**

The next meeting is January 19th 7:00pm where the main discussion will be the Home Occupation Ordinance Status. The township lawyer is reviewing what we currently have. This issue has been slow moving. A special meeting along with a public hearing will be needed.

**CEMETERY:**

Quotes have been received for riding mowers.

Greenmark:

\$14, 246.00 less the trade in (3,085) = \$11,161.00

Burnips:

\$13,600.00

\$18,700.00 rear discharge

Kings:

\$13,590.00 rear discharge

\$19,050.00 diesel

Miller:

28 HP 60" - \$13,599.00

27 HP 60" - \$10,299.00

After further discussion stand up mower quotes are wanted.

**ZONING BOARD:**

See planning board notes.

**FIRE DEPARTMENT:**

CO Meter was received and already used twice with great results.

**AMBULANCE COMMITTEE:**

The next meeting will be on February 19, 2026 6:00pm.

**LIBRARY:**

The library meeting will be held January 8, 2026 and they will forward the report once complete.

**PAYMENT OF BILLS:**

A motion was made by Wickey and supported by Letts to pay the bills amounting to \$21,648.98. A roll call vote was taken; all members voted to approve. Motion passed.

The meeting adjourned at 6:52pm.