

**BURR OAK TOWNSHIP
ST. JOSEPH COUNTY, MICHIGAN
Application for Special Exception Use Permit**

Date: _____

Name & Address of applicant(s): _____

Address of Subject Property: _____

Attach legal description of Subject Property.

Tax I.D. number of Subject Property: _____

Name of business: _____

Description of proposed special exception use: _____

Proposed hours of operation: _____

Proposed days of operation: _____

Anticipated number of employees: _____

Type and size of proposed sign(s): _____

Outdoor lighting type and location (if applicable): _____

Additional information:

A site plan of the Subject Property must be included with this application that shows:

- a) All existing buildings and the dimensions of those buildings labeled "existing";
- b) All proposed new buildings and the dimensions of those buildings labeled "proposed";
- c) Proposed parking area (if applicable);
- d) Location of any existing and/or proposed signs (if applicable); and
- e) Setbacks from abutting properties.

I grant permission for members of the Burr Oak Township Planning Commission to enter the above described property for the purposes of gathering information related to this application.

Signature: _____ Date: _____

Signature: _____ Date: _____

Regular meetings of the Planning Commission are held on the third Monday of each of the following months: January, April, July, and October.

Fees: The application fee is \$300.00.

Return application and payment to: Burr Oak Township, P.O. Box 241, Burr Oak, Michigan, 49030