

BURR OAK TOWNSHIP MEETING MINUTES

September 14, 2020 6:00 PM.

**MEMBERS PRESENT:** G. Letts, M. Gould, J.J. Wells, M. Perry, R. Baker

**MEMBER/S ABSENT:**

**VISITORS:** Because of the rise in the Coronavirus, the board has decided to have a conference call this month. The number to call is 701-802-5186 using access code 247795#. We had six visitors join us, Matt Craven, Township Resident, A. Good, Deputy Clerk, Lance Thornton, our Township Attorney, Kathy Greaves, running for 2<sup>nd</sup> District Commissioner, Kirk Perschbacher and Dale Hutson, our Township Assessor.

**APPROVAL OF AGENDA:** A motion was made by M. Gould to approve the agenda and was supported by M. Perry.

**APPROVAL OF MINUTES:** J. Wells made the motion to approve the minutes of August 3, 2020 and G. Letts supported. Motion carried.

**COMMENTS FROM THE FLOOR**

L. Thornton gave the board an update on Kelly Road and explained their deadline is up. Kathy Greaves attended and gave us all an update of her priorities which are the infrastructure, the internet and the 131 corridor as well as the bridges in St. Joseph County. There are currently 10 bridges rated as POOR in our county, including the Covered bridge and the Portage Dam. She is currently running for the seat of 2<sup>nd</sup> District Commissioner.

**CORRESPONDENCE:** None

**TREASURER'S REPORT:**

Money Market	\$ 22,535.00 (including a sales tax check)
Checking	<u>2,006.20</u>
	\$ 43,736.71 (including a sales tax check of \$19,195.51)

M. Perry made a motion to accept the Treasurers report and it was supported by J. Wells.

**ASSESSOR'S REPORT:**

Dale mentioned that the State is requiring all townships within 5 years to have a Designated Assessor and explained the ramifications if that hasn't happened. We have until 2022 to assign a Designated Assessor. This is approved by the Township Supervisor and the Township Supervisors.

**UNFINISHED BUSINESS:**

None

**Dollar General Project:**

A motion was made by R. Baker and supported by J. Wells to have more discussion and therefore was tabled until our next meeting regarding the Brownfield Authority Plan because the language was not

complete. Also, the board had a few questions for the Brownfield representative, Kirk Perschbacher. Motion carried. All approved.

**ZONING ORDINANCES:**

SAFEBUILT sent out new applications to the clerk, J. Wells, and have followed State guidelines.

L. Thornton, Township Attorney mentioned that he is willing to have 15 copies made of the Zoning ordinances, double sided to reduce the cost. The last time this was done was 5 years ago.

M. Gould made a motion to accept these and R. Baker supported. Motion carried. All approved.

**NEW BUSINESS:**

Leaf Pickup: The Village will continue as in the previous years of picking up the township leaves if they are able to dump the leaves in the Cemetery dump.

**COMMITTEE REPORTS:**

**Cemetery-** The roof of the chapel will be checked in our next rain and if it has leaked, we (the township, will get a quote to have it fixed).

**Planning Board** – The next meeting is October 15, 2020.

**Fire Department-** M. Keeslar and R. Ultz had a meeting on the new addition the fire department is looking into.

**Ambulance Committee** – The next meeting is October 25<sup>th</sup>, 2020.

Matt Craven continued to request that our board consider opting back in regarding the Marijuana Ordinance especially now since the Brownfield Development Project at Jorge’s Bar which is not far from his place and would bring in additional revenue. He did not get much of a response from our board and no board member wishes to reopen that ordinance and opt back in.

**PAYMENT OF BILLS:**

The bills totaled \$10,02891. G. Letts made a motion to accept the bills and pay them with M. Perry supporting. Roll call was taken, all approved, motion carried.

The meeting was adjourned at 7:20 PM. and the next meeting will be held on October 5, 2020 at 6 PM.

Jacquilyn Wells

Township Clerk