

**Burr Oak Township Planning Commission Meeting
February 15th, 2021, 7 p.m. via Free Conference Call**

Members Present: Tim Hahn, Monica Smith, Mike Perry, Rick Ultz

Members Absent: Ken Wall

Guests: Lance Thornton, Burr Oak Township Attorney; Matt Craven, Resident

Call to Order--Commission Chair Tim Hahn called the meeting to order at 7:00 p.m.

Pledge of Allegiance

Approval of Meeting Agenda—A motion was made by Rick Ultz with support by Mike Perry to accept the meeting agenda as presented. The motion passed.

Secretary's Report—Monica Smith presented the October 19th, 2020 Commission meeting minutes. A motion was made by Ultz with support by Mike Perry to approve the minutes as presented. The motion passed.

Old Business

A discussion was held regarding the fact that Mark Federlick, 28797 Maystead Road, Sturgis MI, is still in violation of the Ordinance Code i.e. the parking/storage of a 5th wheel RV parked on a parcel that does not have a residential structure. Due to ongoing non-compliance with the related ordinance, this Commission or township attorney Lance Thornton will address SAFEBuilt regarding enforcement of the ordinance by citation.

New Business

Variance Request Application from Mike and Julie Hostetler, 28153 Blackberry Lane, Sturgis, MI

Hahn reported that a meeting of the Burr Oak Township Zoning Board of Appeals needs to be scheduled to consider a Variance Request application filed by Mike and Julie Hostetler, 28153 Blackberry Lane, Sturgis, MI. The meeting was scheduled for Monday, March 15th, at 6 p.m. The meeting location will be determined based on Covid-related guidelines at that time.

Mike and Patti Jernagan, Owners-29540 Maystead Road, Burr Oak, MI Land-Split Request

Committee Chair Hahn reported that he was contacted by Dave Mostrom, Mostrom Surveying, regarding the Jernagans' interest in developing a back-lot access to their parcel via a private drive. Since Burr Oak Township's Ordinance Code does not allow development of back lots that do not have road frontage, the issue needs to be addressed by the Burr Oak Township Board. Township Attorney Lance Thornton will address the issue with the Township Board.

Public Comment

Burr Oak resident Matt Craven, 67382 Halfway Road, Burr Oak, MI, addressed the commission members with two separate issues/concerns:

Converting a Residential Property into a Commercial Business Site

Mr. Craven shared that he is interested in converting his residential home into a commercial/retail site for the purpose of marketing medical marijuana in a "convenience"-type retail store. Since the existing zoning at his property is Agricultural, Mr. Craven was advised by Burr Oak Township Attorney Lance Thornton that he would need to request that his property be re-zoned from Agricultural to Commercial, and Thornton instructed Craven on the process of filing a Variance Request and the steps involved in that process.

Dollar General Exterior Building and Parking lot lights

Mr. Craven's second concern related to the exterior building and parking lot lights at the new Dollar General store located at 67520 Halfway Road, Burr Oak, MI. Craven stated that the lights are too bright and are not "dimmed" after

retail business hours. In regards to Mr. Craven's complaint, members of the Planning Commission will discuss the complaint with the Burr Oak Township Board to further investigate.

The next regular meeting of the Burr Oak Township Planning Commission is scheduled for Monday, April 19th, 2021 at 7 p.m. The meeting location will be determined based on Covid mandates at that time.

Adjournment

A motion was made by Perry, with support by Ultz to adjourn. The meeting was adjourned at 7:23 p.m.

Respectfully submitted,
Monica Smith, Secretary
Burr Oak Township Planning Commission