

Burr Oak Township Planning Commission Meeting
October 19th, 2020 at 7:00 p.m.

Members Present: Tim Hahn, Monica Smith, Mike Perry, Rick Ultz, Ken Wall

Call to Order--Commission Chair Tim Hahn called the meeting to order at 7:00 p.m.

Pledge of Allegiance

Approval of Meeting Agenda—A motion was made by Rick Ultz with support by Ken Wall to accept the meeting agenda as presented. The motion passed.

Secretary's Report—Monica Smith presented the July 20th, 2020 Commission meeting minutes. A motion was made by Ultz with support by Wall to approve the minutes as presented. The motion passed.

Old Business

A discussion was held regarding the fact that Mark Federlick, 28797 Maystead Road, Sturgis MI, still has a 5th wheel RV parked on his parcel on Fish Lake. Chair Tim Hahn reported that a letter regarding the ordinance code had been hand-delivered to Mr. Federlick. Per the code, an RV cannot be stored or used on a parcel where there is not a primary residence; however, the RV is still parked on the vacant lot. Hahn will contact Burr Oak Township attorney Lance Thornton to discuss the issue.

New Business

Hahn reported on the Burr Oak Township Zoning Board of Appeals September 21st, 2020, meeting where ZBA board members considered a setback variance request from Michael Barnes, 28171 Blackberry Lane, Sturgis MI. Mr. Barnes' variance request was triggered by a permit application he filed for the construction on an addition on his home. The permit was denied by SAFEBuilt due to setback requirements which were put in place after the construction of his primary residence. The ZBA approved the variance request, noting that the ordinance language may need to be reviewed for possible revisions or clarification as many existing homes/primary residences were constructed prior to the implementation of setback ordinances in Burr Oak Township Ordinance 2002-1

Schedule Burr Oak Township Planning Commission 2021 Regular Meeting Dates

A motion was made by Ultz with support by Perry to hold the Planning Commission's 2021 meetings on the following dates: Monday, January 18th, 2021; Monday, April 19th, 2021; Monday, July 19th, 2021; and Monday, October 18th, 2021. The motion passed.

Miscellaneous Topics

A brief discussion was held regarding the condition of some of the properties in the mobile home park on Steinbacher Road, as well as encroachment and trespassing by some of the park's residents onto neighboring properties. Any concerns regarding code violation issues within the park should be forwarded to Glenn Lindsey at SAFEBuilt.

Adjournment

A motion was made by Hahn with support by Smith to adjourn. The meeting was adjourned at 7:40 p.m.

Respectfully submitted,
Monica Smith, Secretary
Burr Oak Township Planning Commission