

BURR OAK TOWNSHIP MEETING MINUTES

May 7, 2018

6:00 P.M.

**MEMBERS PRESENT:** G. Letts, M. Gould, J.J. Wells, M. Perry

**MEMBER/S ABSENT:** R. Baker

**VISITORS:** Dale Hutson, Township Assessor, Anne Good, Elizabeth & Patty Wittung, Fireworks Company-RKM, Rich Ultz, Cemetery Sexton

**APPROVAL OF AGENDA:** The agenda was approved by consensus.

**APPROVAL OF MINUTES:** A motion was made by Perry to approve the April minutes and seconded by Gould. Motion carried.

**COMMENTS FROM THE FLOOR:**

**RKM Fireworks:** Elizabeth Wittung new proprietor of RKM Fireworks brought the board all our necessary paperwork, application, liability insurance, Cronkhite's land permit, etc. and spoke a little about the upcoming fireworks on July 28<sup>th</sup>, 2018 at dusk. The Heritage Festival President and Secretary need to sign the paperwork because the paperwork states Village.

**CORRESPONDENCE:**

Supervisor Letts told the board that our Attorney, Lance Thornton, will be on vacation starting May 14 through May 24 on a trip abroad to France.

Anne Good, President of the Library Board, requested that a hitching post for Amish buggies be installed at the library due to a neighbor's complaints. There was discussion as to where it would be placed and it was decided to use the parking space of the Director on the north side of the building. The reason is because it is on dirt and her space will be moved to the parking space west of the area.

**TREASURER'S REPORT:** The Treasurer received a sales tax check in the amount of \$23,033.00. The account balances were reported as follows:

Money Market	\$ 70,741.88
Checking	\$ <u>3,334.01</u>
	\$ 74,075.89

A motion was made by Wells and supported by Letts to receive the report and place it on file. A roll call vote was taken and all approved. Motion carried.

**ASSESSOR'S REPORT:**

Dale explained the procedures for filing the 4029 Millage request forms and getting them returned to Joshua Simmons, at the Land Resource Centre.

Also, he explained the newest Assessor qualifiers and the Board of Review qualifiers that is being sent to the House and Senate to pass. Dale believes it will cost the local entities more money, the MTA is looking for comments by Wednesday and believes we are losing control. Dale would like us to forward

the emails he sent each of us to our State Representative, Aaron Miller and our State Senator, John Proos.

Tax Maps: Dale believes the Planning Board should have the maps and that he and the planning board will need to replace about 34 pages to keep everything current.

#### **UNFINISHED BUSINESS:**

**Recap of the Township Clean-Up Day (Saturday, April 21<sup>st</sup>):** Everything went great and both dumpsters we had rented from Legacy were filled. (If not by the Township, by the Village)

**Dust control Update:** The Clerk has been taking calls and sent the list to Chris Minger, Managing Director of the county Road Commission. All but one road that is usually covered (S. Burr Oak Road) is on the list. Chris sent an email to me explaining if I were to receive a call from someone on that road, I could let him know and it would be treated. We would then have 10.5 miles of roads to be treated and the cost per mile is \$1,420.00, this would equal 14,910.00. In this case, it is still at or under the \$15,000.00 and would be shared at 50% with the Township.  $\$14,910.00/2 = \$7,455.00$ .

#### **NEW BUSINESS:**

**Memorial Day Preparation: (May 28 at 1:00 P.M.)** Supervisor Letts has contacted Richard Persing, a Vietnam Veteran to be our speaker, Bronson / Colon Color Guard, Pastor Kurt Kuhlmann, St. John's Lutheran Church, Singers-Vicky Currier and Stacey Wyatt. This will be in the published in the Sturgis Journal on May 26<sup>th</sup>.

#### **NEW BUSINESS:**

##### **Bids for Lighting in Township Hall, Fire Department and Library:**

The Township will replace and fix our overhead lighting with newer L.E.D. lights. We received 3 bids from 1) Ludwick Electric from Bronson, Byler Electric from Constantine and R. B. Hartman Electric from Colon.

**Cemetery Paving Bids:** Letts has gotten 2 quotes from 2 vendors for the resurfacing of the roads; 1) Excell Paving Company-will chop up the asphalt and lay new asphalt around the buildings (sheds and barn), On the roadways they will resurface. 2) St. Joseph County Road Commission. Richie is working on getting quotes for painting the chapel, he will get signs for the water faucets about the size of a cell phone and No Dumping signs are in the works for Richie to get completed, as well as removing the outhouse.

#### **COMMITTEE REPORTS:**

Cemetery – Very large pine trees at Sanborn Cemetery came down in the storm and Richie got 3 quotes to remove them and the stumps. Wolfinger Tree Service & Stump Grinding quote was \$2,200.00 with a required ½ down before beginning. Gest Tree Services LLC. quoted \$5,800.00 and Professional Tree Services quoted \$3,800.00 to remove the 2 downed pine trees.

Planning Board – The next meeting is July 16th at 7:00 P.M. Supervisor Letts is extremely pleased with the new President Tim Hahn and Secretary, Monica Smith. Great Job!!

Fire Department – The Fire Department is having their Fish Fry this Friday, May 11<sup>th</sup>.

Ambulance Committee – the next meeting is April 27, 2018 at 7:00 P.M.

**PAYMENT OF BILLS**: A motion was made by Perry and supported by Wells to pay the bills amounting to \$14,724.70. A roll call vote was taken; all members voted to approve. Motion carried.

The meeting was adjourned at 7:25 P.M. and our next meeting will be held June 4, 2018 at 6:00 p.m.

Jacquilyn Wells

Township Clerk