

BURR OAK TOWNSHIP MEETING MINUTES

July 2, 2018

6:00 P.M.

**MEMBERS PRESENT:** G. Letts, M. Gould, J.J. Wells, M. Perry

**MEMBER/S ABSENT:** R. Baker

**VISITORS:** Brad and David Hartman of R.B. Hartman Electric, Doug Thrams, Dale Hutson-Township Assessor, Lance Thornton-Township Attorney

**APPROVAL OF AGENDA:** The agenda was approved by consensus.

**APPROVAL OF MINUTES:** A motion was made by Letts to approve the June minutes and seconded by Wells. Motion carried.

**COMMENTS FROM THE FLOOR:**

Doug Thrams was present to ask about the camper on property at Little Fish Lake. Letts will call Glenn Lindsay, the Township Zoning Administrator about inspecting the small pie shaped property and also find out about the rules and regulations regarding campers.

**CORRESPONDENCE:**

Bids for our Electrical was talked about by Letts. R.B. Hartman from Colon was present along with his son but due to the fact that R. Baker was absent, we would like him to review the bids and the board will decide at our next meeting in August. Letts will call Byler Electric to see if their bid included the outside lighting as do the other two bids which would make all three comparable.

Letts will also contact "Chip and Seal" for a bid on the cemetery road resurfacing. We will act on the resurfacing issue at the cemetery at our next meeting in August.

**TREASURER'S REPORT:** M. Gould reported the following:

Money Market	\$ 54,746.74
Checking	<u>\$ 3,373.30</u>
	\$ 58,120.04

The township treasurer also received a sales tax check for \$22,749.00 which was not included in our totals.

A motion was made by Letts and supported by Wells to receive the report and place it on file. A roll call vote was taken and all approved. Motion carried.

**ASSESSOR'S REPORT:**

Dale explained he has a property owner on Burr Oak Road that would like to separate a portion of their property which is township property and sell it. There would be no loss or gain to the township in doing this because the property owner would create the documents and there would have to be a separate legal description for the village portion and it would be the village portion that would be divided.

**UNFINISHED BUSINESS:**

NFIP-the application is completed and the resolution and ordinance both were approved by a roll call vote. Letts will send the application, the resolution and ordinance to Matthew Occhipinti, the Flood Plain Engineer as soon as our attorney gets both the resolution and ordinance sent to the clerk so she can print, date and sign them both. Also, our attorney will have the Sturgis Journal publish the ordinance which happened on July 7, 2018.

**NEW BUSINESS:**

**Township Audit Quotes** - Gould will contact Locey CPA to verify the quotes they have given the board. Letts made a motion to continue working with Locey CPA because their quote is \$1,000 less than the others. Perry supported, a roll call was taken of the present members and the motion carried.

**Solar/Wind Farms** – Based on what our attorney explained, we will need to update our zoning ordinances to include these and the electrical terminology.

**COMMITTEE REPORTS:**

Cemetery – The insurance coverage for damage at Sanborn Cemetery was discussed and it is \$4,200 with a \$1,000 deductible. The cost to replace the 2 markers destroyed in the storm and their foundations is \$3,193.00. (covered by insurance). The township received a check from Decker Insurance for \$2,800.00 which will help offset our costs.

Planning Board – The next meeting is July 16th at 7:00 P.M.

Fire Department – The Fire Department is storing the old fire truck taken out of commission at the waste water treatment plant. The Fire Department also donated \$500.00 to the Burr Oak Grange.

Ambulance Committee – Their Next meeting is July 26, 2018 at 7:00 P.M.

Legal Updates – Letts checked into the buried gas tanks and soil samples at both the US 12 and Deer Park Road locations and those both are the owner’s responsibility to remove and have done.

**PAYMENT OF BILLS:**

Wells made a motion to pay the bills amounting to \$22,148.84 and Perry seconded it. Roll call was taken and the motion carried.

The meeting was adjourned at 7:32 p.m. and the next meeting is August 6, 2018 at 6:00 p.m.

Jacquilyn Wells

Township Clerk

