

BURR OAK TOWNSHIP MEETING MINUTES

January 4, 2021

6:00 PM.

MEMBERS PRESENT: G. Letts, M. Gould, M. Perry, R. Baker, J. J. Wells

MEMBER/S ABSENT: None

VISITORS: The meeting was held via a conference call again. The number to call is 701-802-5186 using access code 247795#. Those attending were, Matt Craven, Gatha Pierucki, Township Residents, Lance Thornton, our Township Attorney, and Dale Hutson, Township Assessor. Each attendee was given 3 minutes to speak on whatever they wanted.

APPROVAL OF AGENDA: Roll call was taken and the agenda was approved by consensus.

APPROVAL OF MINUTES: R. Baker made the motion to approve the minutes of December 7, 2020 and M. Perry seconded it. Roll call was taken and the minutes were approved. Motion carried.

CORRESPONDENCE: The clerk, J. Wells read an email from Safebuilt explaining how they are changing the appearance of their monthly invoices. G. Letts said that Safebuilt has thousands of our documents and we can either utilize the company they used to scan the documents or purchase a thumb drive at a cost of \$665.20. It sounds like we will be purchasing a thumb drive.

The clerk started reading an email from Election Source regarding the Dominion License Agreement. G. Letts asked if she would please forward that to him so he could look it over. The clerk did so immediately following the board meeting.

TREASURER'S REPORT:

Money Market	\$14,085.31	(The January sales tax check was <u>NOT</u> included and it was \$29,963.00)
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Checking	<u>5,205.03</u>
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TOTAL \$19,290.34

ASSESSOR'S REPORT:

Dale talked about the fact that he would be happy to help set up a Zoom meeting because he has an account. He and G. Letts will get together to get the wrinkles worked out before the next meeting in February.

Dale also reported that the Board of Review for **March** will be held on **March 15 and March 16 from 1:30 – 7:30**. He needs 14 days to have this published in the Sturgis Journal.

The members appointed to the Board of Review for 2021 are: John Marshall, Anne Good, and Allen Kasdorf with the alternate being Kevin Wickey.

UNFINISHED BUSINESS:

Cemetery Truck Status: Wait until Spring!

Deputy Clerk Status: G. Letts once again, pointed out to the clerk, that the Deputies only duties should be taking minutes in the Clerks absence.

NEW BUSINESS:

Budget Work Session (to be held in March. The actual date is not yet known at 6:00 PM). The Budget Hearing will be on Saturday, April 3rd, 2021 at 9:00 AM. The public is invited to attend.

The only change that was made to our 2021 Meetings will be from September 6th to the 13th because of Labor Day. A motion was made by R. Baker and supported by M. Gould. Roll call was taken and the motion carried.

2021 Township Road Work – There was nothing to report.

Committee Reports:

Cemetery: We have a **Volunteer** to paint the inside walls of the chapel. The only thing the board will have to provide are the brushes and rollers. Thank you, whoever, you are!!

Fire Department:

Training will be completed for the new air packs on December 13th. The bill for the air packs is being held at the Village office. M. Perry will get a hold of it and bring it down to the township office so it will be paid. The fire department spoke with Jim and Ray Ware regarding the new Bay they want to add. The ball is now rolling and M. Perry will bring a map for the public to view to the township hall. He did so and explained the changes to the Clerk. Also, the fire department would like to share the internet from the clerk's office with them instead of paying on 2 bills, (1 of which is never used). M. Gould will check on the bill for the Fire Department and find out if we can get rid of it.

Planning Board Committee: Their next meeting is January 20th, 2021 at 7:00 PM.

Ambulance Committee: Their next meeting is January 25th, 2021 at 7:00 PM. Maintaining the current subsidies will be voted on in July when their contract will be also.

Legal Updates: None. The courts are moving again only slowly.

Payment of bills:

The bills totaled \$21,296.93 PM. G. Letts made the motion to pay the bills with M. Perry supporting.

Roll call was taken, motion carried.

Adjournment:

The meeting was adjourned at 6:58 PM.

The next meeting will be February 1st, 2021 at 6:00 PM. via a Zoom call, hopefully!

Jacquilyn Wells

Burr Oak Township Clerk