

BURR OAK TOWNSHIP MEETING MINUTES

January 8, 2018

6:00 P.M.

MEMBERS PRESENT: M. Gould, G. Letts, J.J. Wells, R. Baker, M. Perry

MEMBER/S ABSENT: None

VISITORS: L. Thornton, Attorney, D. Hutson, Assessor, Anne Good, Teresa Doehring, County Administer, Ryan Post, County Finance Director

APPROVAL OF AGENDA: The agenda was approved by consensus.

APPROVAL OF MINUTES: A motion was made by Gould to approve the December minutes and seconded by Perry. Motion carried.

COMMENTS FROM THE FLOOR:

Teresa Doehring, SJC Administrator and Ryan Post, SJC Finance Director, were present to field any questions or concerns relating to the Parks millage that was approved by the SJC Commissioners and not brought to a vote of the people of St. Joseph County.

CORRESPONDENCE:

Township Website Usage: Letts reported that the township website page is doing very well and is well received. There was a total of 5500 hits in 2017 and it is looked at by many people in various countries all over the world.

Board of Review Training: There will be a training for the Board of Review on Monday, February 5, 2018, at ISD, 62445 Schimmel Road, Centreville, MI. 49032, from 9:00 – Noon.

Damage Assessment Team: They are meeting March 5th, 2018 and Rich Baker will be the chairperson.

LEGAL UPDATES:

The Michaelson property is not yet cleaned up so Lance Thornton, Township Attorney, has submitted show cause orders to the courts. He also stated that the costs incurred will be put on the taxes as a lien.

The Needham property is moving forward slowly and the Township has received an insurance check for \$12,000.00 which was deposited in CB&T.

The “wedding barn” on Halfway Road needs to be brought up to code and Glenn needs to meet with Frank Kulpinski in order to do that. The Hours of Operation are also being brought to the ZBA on February 13, 2018 to discuss because they are in conflict with what is allowed.

TREASURER’S REPORT: The account balances were reported as follows:

Money Market	\$ 33,645.31
Checking	\$ <u>3,535.15</u>
	\$ 37,180.46

A motion was made by Baker and supported by Letts to receive the report and place it on file. A roll call vote was taken and all approved. Motion carried.

ASSESSOR'S REPORT:

None other than the Board of Review meeting at ISD.

UNFINISHED BUSINESS:

A township vacuum sweeper was purchased by Gould at Wal-Mart for a cost of \$69.00. We haven't purchased a shredder as yet.

NEW BUSINESS:

Budget Work Session is set for Monday, March 19th, 2018 at 6:00 P.M.

Budget Hearing will be held Saturday, March 24th, 2018 at 9:00 A.M.

The only changes to the Township Board meeting dates for 2018 is September 10th because of Labor Day.

COMMITTEE REPORTS:

Cemetery – None

Planning Meeting – There will be no January meeting. The Planning Commission is being reorganized.

Fire Department – None, Gould reported that 2 new people applied.

Ambulance Committee – the next meeting is January 25, 2018 at 7:00 P.M.

PAYMENT OF BILLS: A motion was made by Letts and supported by Baker to pay the bills amounting to \$22,537.85. A roll call vote was taken; all members voted to approve. Motion carried.

SUPERVISOR COMMENTS:

The meeting was adjourned at 7:01 P.M. and our next meeting will be held February 5, 2018 at 6:00 p.m.

Jacquilyn Wells

Township Clerk