

BURR OAK TOWNSHIP MEETING MINUTES

February 5, 2018

6:00 P.M.

**MEMBERS PRESENT:** M. Gould, G. Letts, J.J. Wells, M. Perry

**MEMBER/S ABSENT:** R. Baker

**VISITORS:** D. Hutson, Assessor

**APPROVAL OF AGENDA:** The agenda was approved by consensus.

**APPROVAL OF MINUTES:** A motion was made by Gould and seconded by Letts to approve the January minutes. Motion carried.

**COMMENTS FROM THE FLOOR:** NONE

**CORRESPONDENCE:** NONE

**LEGAL UPDATES/Supervisor Report**

The Township Attorney, Lance Thornton, had a prior meeting to attend so Supervisor Letts gave the legal updates as we currently know them.

The Michaelson property and Needham Road property are still in process.

The Needham property is moving forward slowly and the Township has received an insurance check which was deposited in CB&T.

The Holtz property has been sold and is no longer condemned. The property owner across the street purchased it.

**TREASURER'S REPORT:** The account balances were reported as follows:

Money Market	\$ 38,949.71
Checking	<u>\$ 2,157.56</u>
	\$ 41,107.27

A motion was made by Letts and supported by Wells to receive the report and place it on file. A roll call vote was taken and all approved. Motion carried.

**ASSESSOR'S REPORT:**

The March Board of Review dates are March 19 & 20 from 1:30-7:30. Dale Hutson, the Township Assessor said we need an alternate for the Board of Review. The Township will pay \$100 for a full day and \$50 for a ½ day. Any interested parties should let one of the Board members know.

**UNFINISHED BUSINESS:**

Tim Hahn is replacing Diane Bland as the Townships Planning Board Chairman. The Planning Commission still needs a secretary but Tim has someone in mind.

A Township paper shredder was purchased by Letts for \$52.98, on sale.

**NEW BUSINESS:**

Budget Work Session is set for Tuesday, March 20, 2018 at 6:00 P.M.

Budget Hearing/Annual Meeting will be held Saturday, March 24<sup>th</sup>, 2018 at 9:00 A.M.

The Board and all other elected officials will not receive an increase in their compensation. The last increase of 4% was given in 2017.

The Zoning Board of Appeals will meet on February 13, at 7:00 P.M. to review the Kulpinski “wedding barn hours”.

Cade Lake Disc Golf was discussed after the Board received a request for a 50% donation. The Board doesn’t care to follow through with that donation. The Board was also told that Plumb Lake Park will have Disc Golf as well and this activity will be in our township.

SEUP & Variance Application forms were reviewed and procedural outlines were given for each application. (Thank you) New copies can be gotten at the Township Hall if needed. The Board will discuss raising the fees for both applications at our budget meeting in March.

**COMMITTEE REPORTS:**

Cemetery – A new door quote of \$250 was given complete with lock. The Board decided to wait until Spring to purchase it and have installed.

Planning Meeting – The next meeting is April 17, 2018 at 7:00 P.M. Diane Bland plans to attend to assist if needed.

Fire Department – It has been suggested to sell the “old” #82 Fire truck and advertise in the Township News magazine for FREE.

Ambulance Committee – None

**PAYMENT OF BILLS:** A motion was made by Letts and supported by Wells to pay the bills amounting to \$10,885.40. A \$15,000.00 check was written to the Fire Department, totaling \$25,885.40. A roll call vote was taken; all members voted to approve. Motion carried.

**SUPERVISOR COMMENTS:**

The meeting was adjourned at 7:00 P.M. and our next meeting will be held March 5, 2018 at 6:00 p.m. R. Baker will chair the meeting due to the absence of Supervisor Letts

Jacquilyn Wells

Township Clerk