

Burr Oak Township Board Meeting Minutes

December 5, 2022

MEMBERS PRESENT: M. Gould, T. Cronkhite, G. Letts, M. Perry, R. Baker

VISITORS: Melissa Craven, Gatha Pierucki, Dale Hutson

APPROVAL OF AGENDA: A motion was made by Baker and supported by Perry to approve the agenda with additions. Motion passed.

APPROVAL OF MINUTES: A motion was made by Letts and supported by Gould to approve the November minutes as submitted. Motion passed.

VISITOR COMMENTS: None

CORRESPONDENCE:

A letter was received from the County requesting an update on how the Township expects to spend the ARPA Grant money awarded to the Township from the County. By consensus, the Board agreed our plans remain the same – to construct an addition to the Fire Hall for an additional parking bay. The funds will be used entirely for this project and any shortfall will come from Township funds on hand. The project is in the planning stages now and will not extend beyond 18 months.

TREASURER'S REPORT: The following balances were reported by the Treasurer: Checking - \$5146.39/Money Market - \$165,261.81. A motion was made by Cronkhite and supported by Baker to approve the report. Motion passed.

ASSESSOR'S REPORT: The Assessor notified the Board that the December Board of Review will meet on December 12 at 9 am. He also provided the Board with Boundary Change and Land Division reports along with tax updates for 2023. The 2023 tax increase will be 5% as determined by the State.

Baker questioned the Assessor about his effectiveness in helping residents navigate assessing-related issues. After a lengthy discussion, it was decided that when Board members hear of issues, they should contact the Assessor directly to discuss the specific situation.

2023 ROAD WORK: A motion was made by Letts and supported by Gould to schedule 1.01 miles of County Farm Road to be completed in 2023 at a cost of \$50,500. Fawn River Township has agreed to do their share of the road also. A roll call vote was taken with all members voting to approve. Motion passed.

DEPUTY CLERK: The Clerk advised the Board that Jill Modert has resigned as deputy clerk. A replacement will be brought before the Board at a future date.

2023 COMMITTEE ASSIGNMENTS:

- Cemetery – Mary Gould/Beverly Greshaw
- Planning Board – Mike Perry
- Fire Board – Mary Gould
- Ambulance Committee – Rich Baker

CEMETERY: Gould reported research she had done for a security system for the Cemetery. We intended to apply for a grant for this equipment that has an upcoming deadline. Due to the various options and costs, it was decided to review this further. Another grant will be available in the summer and we will apply at that time.

A complaint was received by a resident regarding a grave opening that was not done. The family was scheduled to do a private graveside service and when they arrived nothing had been done to prepare the grave. They had trouble contacting the Sexton to determine what had happened. In the end, their service had to be postponed about two hours. The Supervisor will discuss the issue with the Sexton.

PLANNING COMMISSION: The next meeting is January 16th.

FIRE DEPARTMENT: They will be meeting this Wednesday with Andrew Keim and Raymond Ware to discuss the project. Ware agreed to provide engineered prints for the addition so Keim could provide a more accurate bid on the project. Keim submitted an initial estimate and was the lowest of the two received.

PAYMENT OF BILLS: A motion was made by Baker and supported by Perry to pay bills amounting to \$16,944.41. A roll call vote was taken with all members voting to approve. Motion passed.

The meeting adjourned. The next meeting will be January 9, 2023.

Tina Cronkhite, Clerk