

BURR OAK TOWNSHIP MEETING MINUTES

August 6, 2018

6:00 P.M.

MEMBERS PRESENT: G. Letts, M. Gould, J.J. Wells, M. Perry, R. Baker

MEMBER/S ABSENT: None

VISITORS: Brad Hartman of R.B. Hartman Electric, Bev Greshaw, Deputy Clerk, Dale Hutson-Township Assessor, Lance Thornton-Township Attorney and Matt Craven.

APPROVAL OF AGENDA: The agenda was approved by consensus.

APPROVAL OF MINUTES: A motion was made by Perry to approve the July minutes and seconded by Wells. Motion carried. The only correction was to change the cemetery to Sanborn, not Tobey cemetery.

COMMENTS FROM THE FLOOR: NONE

CORRESPONDENCE:

Bids for our Electrical was talked about again by Letts. Letts made a motion to accept the bid from Hartman's, Gould seconded. Roll call was taken and motion carried. Baker made a motion to hire "Chip & Seal for the cemetery road resurfacing, Perry seconded. Roll call was taken and motion carried. If the resurfacing is done by 8/15/18, the company will lower their bid to \$29,234.00.

TREASURER'S REPORT: M. Gould reported the following:

Money Market	\$ 66,513.20
Checking	\$ <u>6,964.27</u>
	\$ 73,477.47

A motion was made by Letts and supported by Wells to receive the report and place it on file. A roll call vote was taken and all approved. Motion carried.

ASSESSOR'S REPORT:

The only business that Dale wanted to report was a Land Division Report which each board member received a copy of.

UNFINISHED BUSINESS:

Letts brought up the fact that the ZBA members needed to be reappointed every 3 years. Letts will contact each of the members to see if they would like to be on the board again. The members are Jeff Brazo, Dave Porter and Tim Hahn.

NEW BUSINESS:

Financial Audit: all financial papers were given to Locey's, the townships CPA firm.

NFIP Update: All applications are in, just waiting to hear from the Engineer for approval.

COMMITTEE REPORTS:

Cemetery – None

Planning Board – The next meeting is August 21, 2018.

Fire Department – Hot dog sales for Heritage Days was a success with 800 hot dogs being sold. The fire department asked to utilize a corner of the hall for a printer.

Ambulance Committee – None

Legal Updates – Our attorney recommended we renew the ordinance and resolution for the International Property Maintenance Code which should be renewed every 3 years. Baker made the motion to adopt the 2018 version of the International Property Maintenance Code ordinance and resolution and Gould supported. Roll call was taken and the motion carried.

PAYMENT OF BILLS:

Letts made a motion to pay the bills amounting to \$22,050.39 and Wells seconded it. Roll call was taken and the motion carried.

The meeting was adjourned at 6:58 p.m. and the next meeting is September 10, 2018 at 6:00 p.m.

Jacquilyn Wells

Township Clerk