

Burr Oak Township Board Meeting Minutes

September 12, 2016 6:00 p. m.

MEMBERS PRESENT: M. Gould, D. Porter, R. Baker, G. Letts, T. Cronkhite

VISITORS PRESENT: L. Thornton, A. Good, N. Good, R. Ultz, J. Wells, D. Hutson, B. Greshaw, M. Perry

APPROVAL OF AGENDA: A motion was made by Gould and supported by Cronkhite to approve the agenda as presented. Motion passed.

APPROVAL OF MINUTES: A motion was made by Letts and supported by Porter to approve the minutes of the August meeting. Motion passed.

TREASURER'S REPORT: A sales tax check was received for \$23,570. The following account balances were reported:

| | |
|--------------|--------------------|
| Money Market | \$41,032.11 |
| Checking | <u>\$ 3,409.06</u> |
| | \$44,441.17 |

A motion was made by Cronkhite and supported by Baker to receive the report and place it on file. Motion passed.

COMPUTER PURCHASE: A quote was requested from Ascend in Sturgis to purchase a new computer/printer for the clerk. A motion was made by Baker and supported by Porter to purchase a new Dell laptop computer and HP printer for \$1,692.82. A roll call vote was taken; all voted to approve. Motion passed.

ASSESSOR'S REPORT: Nothing to report this month.

TOY RUN FOLLOW-UP: No complaints were received this year.

CEMETERY FEES: Research of fees charged by other local municipalities was conducted by Beverly Greshaw and presented to the Board last month. Since our fees have not been increased in many years, a motion was made by Gould and supported by Baker to update the fee schedule to be more in line with the rates of others by raising all fees/services by \$100 and increasing foundations to .35/sq. ft. These fees will take effect on January 1, 2017. A roll call vote was taken; all members voted to approve.

TOWNSHIP HALL ROOF: The Township Hall roof was leaking with the rain we had last weekend. We will contact Therma Shield about the problem.

PLANNING COMMISSION: A new member must be appointed. No names were submitted but members were asked to consider it until next meeting.

AMBULANCE COMMITTEE: It was reported that ambulance memberships are up. The cost is only \$38 year to participate. It was also reported that it's been hard to find EMT's.

LEGAL UPDATES: The Big Hill Road property is now in compliance. Attorney Thornton will close the file and let the court know to do the same.

PAYMENT OF BILLS: A motion was made by Letts and supported by Cronkhite to pay bills amounting to \$15,857.78. A roll call vote was taken; all members voted to approve. Motion passed.

The meeting adjourned at 6:50 p.m.

Tina Cronkhite

Township Clerk