

BURR OAK TOWNSHIP BOARD MEETING MINUTES

OCTOBER 3, 2016 6:00 P.M.

MEMBERS PRESENT: R. Baker, D. Porter, G. Letts, M. Gould, T. Cronkhite

VISITORS PRESENT: J. Wells, M. Perry, A. Miller, M. Yoder, M. Yoder, G. Pollins

D. Hutson, B. Greshaw, R. Ultz

APPROVAL OF AGENDA: A motion was made by Cronkhite and supported by Gould to approve the agenda. Motion passed.

APPROVAL OF MINUTES: A motion was made by Baker and supported by Porter to approve the minutes of the September meeting. Motion passed.

VISITOR COMMENTS: Representatives from the Sturgis Toy Run were present to update the Board on the outcome of their 2016 event. Participation was down 70% from last year when they were able to provide 300 families with toys. They are planning to try again next year.

Rep. Aaron Miller shared an update of some things going on in Lansing – most notable was that debt is being paid down at a record pace.

TREASURER'S REPORT: A quarterly report was submitted and the following account balances reported:

Money Market -	\$31,033.39
Checking	<u>819.28</u>
	\$31,852.67

The audit is complete and the documents should have been filed today. A motion was made by Cronkhite and supported by Letts to approve the report and place it on file. Motion passed.

ASSESSOR'S REPORT: On October 26th, the Township's assessment records will be audited by the State for AMAR (Audit of Minimum Assessing Requirements) to verify we are following the Property Tax Act. This is done every 5 years. The Assessor is confident we will not have any issues.

TOWNSHIP HALL ROOF: The roof was inspected by the company who replaced it several months ago. Some minor repairs were made.

CEMETERY: Fackler fixed several damaged stones at the cemetery and did a great job. At least 5 foundations will need poured for Fackler to fix some others. The Sexton will work on it next week so there is time to get these fixed before bad weather sets in. There is a broken window on the Chapel that needs fixed also.

PLANNING COMMISSION: The next meeting is October 17th.

LEGAL UPDATES: All current issues have come into compliance.

PAYMENT OF BILLS: A motion was made by Letts and supported by Cronkhite to pay bills amounting to \$15,612.04. A roll call vote was taken; all members voting to approve. Passed.

CEMETERY FLAG: A new flag/light have been donated for the Cemetery.

Meeting adjourned at 6:50 p.m.

Tina Cronkhite, Township Clerk