

**Burr Oak Township
Planning Commission Meeting Minutes
July 18, 2016 @ 7:00 p.m.**

MEMBERS PRESENT:

Rich Baker
Diane Bland
Ken Wall
Rick Ultz

Others Present:

Jaymes MacDonald

MEMBERS ABSENT:

None

Diane called the meeting to order at 7:02 p.m.

An agenda was presented for review. A motion was made to approve the agenda by Ken and seconded by Rick. Motion passed.

SECRETARY'S REPORT:

Minutes: The minutes for the January meeting were reviewed. Rick made a motion to approve the minutes. Ken seconded the motion. Motion passed.

The minutes for the April meeting were reviewed. Rick made a motion to approve the minutes. Rich seconded the motion. Motion passed.

The minutes for the June meeting were reviewed. Rich made a motion to approve the minutes. Ken seconded the motion. Motion passed.

Correspondence: There was no correspondence.

Bills: No bills were presented.

NEW BUSINESS:

Diane presented the brochure from the MTA on Hot Topics in Planning and Zoning which will be addressing emerging issues in planning and zoning. These sessions are scheduled at different venues during the month of August.

Rich informed us that Colon Township is updating their master plan.

Jaymes MacDonald, Director of Parks and Recreation for St. Joseph County presented the plans for the Plumb Lake Park. Jaymes provided a map which is attached. He also shared the following information:

- There are 126 acres which will be maintained by the County.

- The park will be for day use only.
- There will be a trail network for walking and biking.
- There is a prairie area which will have short grasses. There will be a 3 mile path around the prairie.
- The main trail will have crushed aggregate.
- Only non-motorized boats or boats with a trolling motor will be permitted on the lake.
- They are planning on having a pavilion for picnics. One will be located by the lake and one will be by the trails.
- The park will be open year round and monitored all year long.
- On the map it shows two parking lots where there will be 50 parking spaces in each lot.
- This park will be similar to Meyer Broadway in Three Rivers.
- They are considering a day pass for parking which will cost \$4. The season pass for all 10 parks in the County will be \$20.
- The DNR grant is for \$500,000 and the County will contribute \$200,000.
- A needs study will be done. It is anticipated to occur in early August. Jaymes indicated he would notify the Planning Commission of the actual date and time.

Adjournment:

A motion was made by Rich and seconded by Rick to adjourn the meeting. Meeting adjourned at 7:45 p.m.

Respectfully submitted,

Diane Bland, Chairman
Burr Oak Township Planning Commission