

BURR OAK TOWNSHIP MEETING MINUTES

FEBRUARY 2, 2015 6:00 P.M.

MEMBERS PRESENT: M. Gould, G. Letts, D. Porter, R. Baker, T. Cronkhite

VISITORS PRESENT: L. Thornton, J. Brazo, A. Good, M. Perry, D. Hutson, R. Ultz

APPROVAL OF AGENDA: A motion was made by Baker and supported by Cronkhite to approve the agenda. Motion passed.

APPROVAL OF MINUTES: A motion was made by Baker and supported by Gould to approve the minutes of the January meeting. Motion passed.

VISITOR COMMENTS:

- Jeff Brazo thanked the Board for addressing his concerns and apologized for any misunderstanding regarding the Board or the Supervisor in relation to the senior center project proposed by the County Commission. He shared his continued concerns about how this project will be initially funded and later supported.
- Anne Good updated the Board on library happenings. Mary Kennedy, library director has not been working due to a shoulder injury. Other staff is filling in.

TREASURER'S REPORT: The following balances were reported by the Treasurer:

Checking	\$ 5,019.91
Money Market	<u>\$44,687.66</u>
	\$49,707.57

A motion was made by Baker and supported by Porter to receive the report and place it on file. Motion passed.

ASSESSOR'S REPORT: The minutes from the December Board of Review were submitted. The March Board of Review dates are March 16 & 17. The February 2nd training for BOR members was cancelled due to weather. This will be rescheduled for a later date. One land division was reported.

METRO ACT APPLICATION: A resolution was offered by Baker and supported by Gould to grant the application by Frontier for the renewal of their Metro Act permit. A roll call vote was taken; all members voted to approve. Passed.

TOWNSHIP HALL ROOF: Attorney Thornton contacted an engineering firm for a bid proposal to inspect the Township Hall roof to determine if the insurance adjuster's report on the condition of the roof was accurate. The bid was \$1800. The insurance claim was denied because the adjuster claimed the damage was caused due to the age/condition of the roof. After our own research regarding the age of roof and warranty information, the Board decided, by common

consent, not to proceed with the inspection and not to protest the ruling by the insurance company.

VILLAGE ATTORNEY: Township Attorney, Lance Thornton, was sent a solicitation to submit a bid for legal services for the Village of Burr Oak. He stated he will decline since it would be a conflict of interest since he represents the Township.

PINEWOOD ELECTRIC BILL TRANSFER: Attorney Thornton drafted a letter to attorney Bob Brothers stating the Township's desire to have their name removed from the Pinewood Streetlight account with Consumer's Energy by June 1, 2015 as discussed at our last meeting.

BOARD OF REVIEW APPOINTMENTS: A motion was made by Gould and supported by Baker to reappoint the current Board of Review members for two years: Jeff Brazo, Diane Bland, and Ray Baker. Alternates are Anne Good and John Marshall. Motion passed.

SPECIAL MEETING DATES: A budget work session will be held on March 23rd at 6:00 p.m. and the Annual meeting will be March 28th at 9:00 a.m.

2015 COMPENSATION: By common consent the Board agreed not to increase Board salaries for the upcoming fiscal year.

STURGIS RECREATION: The Supervisor shared information with the Board about a possible subsidy request in the future to supplement programs at the Doyle Center and other Sturgis Recreation programs. There has been no official request.

PLANNING COMMISSION: A Special Exception Use permit was approved (with conditions) for Matt Weideman for his family business on Witt Lake Road. The Commission also discussed Ordinance violations on Prairie Lake.

FIRE DEPARTMENT: A proposed budget for the Fire Department was presented to the Board. Chief Ultz went over projections for purchasing the next new fire truck. The current fund balances and allocations are not keeping up with cost projections. More money will need to be set aside each year by both the Village and Township.

The letter received from the State last month requesting compliance in data reporting has been addressed and the matter resolved. The data was not being entered correctly so it appeared as though it was not being reported.

AMBULANCE COMMITTEE: The next meeting of the Ambulance Committee is February 26th at 7:30 p.m. Dave Porter will attend as our new representative.

SUPERVISOR COMMENTS: Funding for road work was discussed at the County Supervisors meeting. The Road Commission will set up meetings with all the townships to determine need. They also discussed a new requirement by the State to establish an Essential Standards Construction Code Library in each township. Cornerstone Inspection, as our building official,

will be creating a “library” the Township can use. We may be asked to contribute to the cost of setting it up.

LEGAL UPDATES: A notice of violation has been sent to Mr. Nieves on Hackman Road for the large number of unlicensed cars at his residence/business. He has until February 16 to be in compliance.

PAYMENT OF BILLS: A motion was made by Baker and supported by Porter to pay bills amounting to \$13,169.80. A roll call vote was taken; all members voted to approve. Motion passed.

The meeting was adjourned at 7:20 p.m.

Tina Cronkhite, Clerk