

BURR OAK TOWNSHIP BOARD MEETING MINUTES

APRIL 6, 2015 6:00 P.M.

MEMBERS PRESENT: G. Letts, M. Gould, D. Porter, R. Baker, T. Cronkhite

VISITORS: D. Hutson

APPROVAL OF AGENDA: A motion was made by Baker and supported by Cronkhite to approve the agenda. Motion passed.

APPROVAL OF MINUTES: A motion was made by Letts and supported by Baker to approve the March meeting minutes. Motion passed.

VISITOR COMMENTS: None

CORRESPONDENCE: A letter was received from the IRS stating the Library issue has been settled and no payment is due.

TREASURER'S REPORT: The following account balances were reported:

Money Market	\$54,041.70
Checking	<u>\$ 946.04</u>
	\$54,987.74

A motion was made by Letts and supported by Baker to receive the report and place it on file. Motion passed.

AUDIT BIDS: Bids were received for the 2015 Township Audit (Review). Taylor, Plant & Watkins submitted a bid of \$5500. Locey CPA offered a three-year agreement for \$2700/year. A motion was made by Cronkhite and supported by Porter to hire Locey, CPA to conduct the audits for the next three years. A roll call vote was taken; all members voted to approve.

ASSESSOR'S REPORT: Board of Review minutes were submitted. Only a few residents attend BOR this year.

DUST CONTROL: A motion was made by Baker and supported by Porter to include the following roads in the St. Joseph County Road Commission's Dust Control Program based on citizen requests: Townline, Kibiloski, Needham, Baumeister, S. Burr Oak, McKale, Dwight, and Powers. Motion passed.

STURGIS RECREATION PROGRAM: A motion was made by Gould and supported by Baker to not participate/support the Sturgis Recreation Program by providing Township funds to offset fees

charged by the City of Sturgis to individuals for non-resident participation in their recreation programs. Motion passed.

2015-16 BUDGET: The 2015-16 Proposed Budget was open for the second hearing. There were no comments from the public. A motion was made by Letts and supported by Porter to approve the budget. A roll call vote was taken; all members voted to approve. Motion passed.

TOWNSHIP CLEAN-UP DAY: The Township will be participating with the Village on a combined clean up on April 25th from 8 a.m-2 p.m. Two 40-yard dumpsters will be provided by Nissley Disposal. The Clerk will place ads in the newspaper to advertise.

CONSTRUCTION CODE LIBRARY: After review of the agreement for an area-wide library, a motion was made by Baker and supported by Cronkhite to joint area townships in creating the State-mandated Construction Code Library to be housed and operated by Mottville Township. Cost will be determined based on the number of Townships participate, but will be a fraction of the cost if creating a library on our own. A roll call vote was taken; all members voted to approve. Motion passed.

TOWNSHIP HALL ROOF: Baker will get three bids for replacement of the Township Hall roof for the Board to discuss next month.

PLANNING COMMISSION: The next Planning Commission meeting is scheduled for May 18, 2015.

AMBULANCE COMMITTEE: The next meeting is May 28th.

PAYMENT OF BILLS: A motion was made by Letts and supported by Baker to pay bills amounting to \$23,256.57. A roll call vote was taken; all members voted to approve. Motion passed.

The meeting was adjourned at 7:10 p.m.

Tina Cronkhite, Clerk