

BURR OAK TOWNSHIP
PLANNING COMMISSION MEETING
May 20th, 2013 @ 7:00 PM

MEMBERS PRESENT:

Diane Bland Rich Baker
Ray Baker Ken Wall Rick Ultz

Others Present:

None

Diane called meeting to order at 7:02 PM. An agenda was presented for review. Rick made motion to approve. Rich supported the motion. Motion passed.

SECRETARY'S REPORT:

- A) Minutes from the March 18th, 2013 meeting were reviewed. Rich made motion to approve, Ken supported. Motion passed
- B) Diane reviewed correspondence regarding a land division conference in June.
- C) No bills were presented to the board.

NEW BUSINESS:

- A) The board elected Diane chairperson and Ray as secretary by unanimous consent.
- B) No visitors were present
- C) A complaint was received about hours of operation regarding the wood working business on Needham Road. Diane was going to investigate further.
- D) The board reviewed section 7.2 of the zoning ordinance. There is some concern about travel trailers being moved onto lake lots around Prairie Lake and then violating the permitted uses within this section. Glen from Cornerstone has been contacted and we are awaiting his review of the concern.

OLD BUSINESS:

- A) No activity was reported from the Zoning Board
- B) The master plan update has been delayed. We need to update the history section and also a 30 day notice must be sent to all surrounding communities before we are ready for a public hearing. Diane was going to see if Bev Greshaw would help with the history update.
- C) The board discussed section 16.6 part D of the zoning ordinance. As it is currently written an applicant has 6 months to start construction or initiate another act for completion after receiving a favorable decision by the board. By unanimous consent the board voted to extend this time frame to one year from the date of the decision. The applicant can also apply for a 6 month extension. After this time frame the decision becomes null and void if no construction has been started.

ADJOURNMENT: Rich motioned for adjournment, Rick supported. Meeting was adjourned at 8:30 PM. The next scheduled meeting is set for **Monday July 15th, 2013, at 7:00 PM.**

Respectfully submitted,

Raymond Baker
Planning Commission Secretary