

Burr Oak Township Meeting Minutes

April 4, 2022

6:00 P.M.

Members Present: Mary Gould, George Letts, Michael Perry, Jackie Wells, Anne Good, Deputy Clerk.

Members Absent: Richard Baker

Visitors: Steve Carra, State Legislative Representative, Matt Craven, Tim Hahn, and Gatha Pierucki

Approval of Agenda: was by consensus.

Approval of Minutes: Minutes of the March 07, 2022 meeting were approved on a motion by M. Perry and second by M. Gould.

Comments From The Floor: Representative Carra updated the trustees about the happenings at the State Capitol. He is mostly negative about an increase in the state budget.

The Annual budget hearing opened at 6:10 PM.

1. The Minutes of the April 03, 2021, Annual Budget Hearing were approved on a motion by G. Letts and M. Gould
2. Letts presented the Burr Oak Township 2022- 2023 Budget for review.
3. Depository for funds: Checking account is at Century Bank & Trust; Certificates of Deposit are with South Michigan Bank
4. Status of reserve funds:
 - A. Cemetery Endowment (Fund Balance: \$214,647.09)
 - B. Fire Truck Reserve (Fund Balance: \$75,829.84)
 - C. Building Fund reserve (Fund Balance: \$125,043.90)
 - D. Air Pack (Fund Balance: \$2,002.96)
 - E. Fire Dept. Equipment Fund (Fund Balance: \$7,73.58)
 - F. A motion to approve the 2022- 2023 Fund balances by M. Gould with a second by M. Perry passed on a roll call vote, with all four members present voting YES.
5. Wage increase for salaried township trustees and employees is at 3% for 2022 – 2023 and are as follows:

Richie Ultz bi-weekly: \$1085.00 \$28210.00

Dale Hutson: \$1550.00 \$18,600.00

Zoning Board/ Planning: ½ day \$60.00

Zoning Board of Appeals: \$60.00/ meeting

Tim Hahn: \$85.00/ month

Monica Smith: \$30.00/month

Trustees: \$140.00/ month

Supervisor Letts: \$9592.00/ year

Clerk Wells: \$10120.00/ year

Treasurer Gould: \$12400.00/year

Beverly Greshaw: \$1850.00/ year Cemetery records

Burr Oak Township Library: \$18,000.00 contract

Library Future Growth Fund AKA: Endowment: \$1,000.00

M. Perry moved to approve the 2022-2023 Burr Oak Township Budget with a second by G. Letts. The motion passed on a roll call vote with the members present voting YES.

6. Comments from the floor: none

7. With no further comments the Annual 2022- 2023 Burr Oak Township Budget Hearing adjourned at 617 P.M. on a motion by M. Perry with a second by G. Letts.

Return to the monthly Township meeting at 6:19P.M.

Correspondence: None Reported

Treasurers Report: Treasurer Gould gave the report: Checking account balance: \$3,834.96; Money Market balance: \$122,446.19. Total: \$126,281.15. Letts moved to receive the Treasurers Report and place it on file. M. Perry seconded the motion. The motion passed with all four trustees voting yes.

Assessor's Report: Assessor Hutson reported to Supervisor Letts that the Township Commercial Property had been undervalued, so commercial property owners will be receiving a corrected tax bill.

Unfinished Business: The Board will wait until their May 9 meeting to finalize the names/requests for dust control in 2023.

New Business: The Second Reading of the 2022-2023 Burr Oak Township budget. M. Perry moved to approve the Burr Oak Township 2022 – 2023 Budget as presented with a second by G. Letts. Roll call taken with the four members present voting YES.

Township Clean-up Day will be Saturday April 23, 2022, from 8 AM to 12 Noon. This will be in conjunction with the Village of Burr Oak. M. Gould will supervise the first two hours and G. Letts the last two hours.

Memorial Day Service will be May 30, 2022, at 1 O'clock P.M. at the Township Cemetery. Letts will contact participants as in previous years, for participation. Jackie will order flowers for the Tomb of the Unknown Soldier.

2022 – 2023 Township Board meetings (1st Monday of the month at 6 o'clock P.M.)

exceptions: May Meeting, May 9, July Meeting, July 11 and September Meeting, September 6.

Marijuana Ordinances, The Planning committee has approved all the Marijuana Ordinances.

1. Ordinance #2022 -01: (**Rules for applications**) was moved by G. Letts with a second by M.Perry. Roll call taken with all four members present voting YES. No signatures required.

Ordinances #2022-02 (**Regulate and License Recreational Marihuana Establishments**) was moved by J. Wells with a second by M. Gould to approve. Roll call taken with all four members present voting YES. Signatures required.

Ordinance #2022-03 (**Definitions**) moved by M. Perry with a second by M. Gould to approve. Roll call vote taken with all four members present voting YES. Signatures required.

Ordinance 2022 – 04 (**Marihuana licensing application, rules, appeals, and fee schedule**). Moved by M. Perry with a second by M. Gould to approve the ordinance. Roll call vote taken with all four members present voting YES. Clerk signature required.

Ordinance 2022 – 5 (**Licensing Fee Schedule**) moved by G. Letts with a second by J. Wells to approve. Roll call taken with all four members present voting YES. No signature required.

All Ordinances effective April 4, 2022.

Committee Reports

Cemetery Need quotes for trail cameras for Cemetery security.

M. Gould moved to purchase a 7'x 16' trailer to move the mower and necessary mowing equipment for \$4355.00, with a second by M. Perry. After lengthy discussion, the motion was approved.

Sexton R. Ultz continues work on storm damage to the various Township cemeteries. He will install the NO DUMPING signs at the main Burr Oak Township Cemetery.

Treasurer Gould will keep checking on the purchase of a pickup truck for Township use.

Planning Board: next meeting April 18, 2022

Fire Department - Interlocal Agreement with the Village of Burr Oak has been approved. (signatures required)

Ambulance Committee – still in progress and being discussed.

Legal Updates: Cell Phone Tower application on Dwight Road in the works. Lance Thornton Township attorney, resigned his position after serving 25 years. Roxanne Seeber of Bauckham, Sparks, Thall, Seeber & Kaufman, P.C. will be the new attorney for Burr Oak Township. L. Thornton presented a bill for work on various Township items. It was decided by consensus to pay this current bill.

Payment of Bills: G. Letts moved to pay the current Township bills which totaled \$11,325.57 with a second by M. Perry. The motion passed without objection.

With no further business to be conducted, the meeting was adjourned at 8:02 P.M.
The next meeting will be May 9,2022 at 6:00 PM.

Anne Good

Deputy Clerk

Burr Oak Township